

(Insert Daycare name, address,
telephone and fax numbers)

(Insert Daycare logo)

(Insert Today's date)

(Insert Recipient name and address)

Dear Parent/Guardian,

Today either a bed bug was found on your child or on their belongings or a bed bug bite was observed on your child. While this does not necessarily mean that a bed bug was brought to daycare by your child, it is important to the daycare community that you inspect your home for signs of bed bugs.

- Enclosed you will find information about bed bugs, including how to identify them to help you with your inspection. If you have additional questions regarding bed bugs found in your home, contact Vancouver Coastal Health, Environmental Health Department at *(insert details specific to your region)*.

If an infestation is found in the home:

- Owners of private dwellings are encouraged to contact a licensed pest control company rather than attempt treatment themselves
- Those living in multiple unit buildings, whether strata or rental accommodation, should contact building management to initiate pest control services as an integrated pest management approach is required for pest infestations in multiple unit buildings
- Strata dwellings have their own by-laws to address pest concerns
- Tenants living in Vancouver can phone the City of Vancouver at 311 to log a complaint if requests to the property owner for treatment are not being addressed
- Additional resources:
 - Facts about Bed Bugs - Sneezes and Diseases: <http://vch-connect/programs/cdc/SneezesandDiseases/Documents/S%20and%20D%20Aug%2022%20final.pdf>
 - Additional resource materials are available at: <http://www.vch.ca/your-environment/pest-management/bed-bugs/>
 - Do it yourself information - University of Minnesota: [Let's Beat the Bed bug](#)
 - Residential Tenancy Branch: <http://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/contact-the-residential-tenancy-branch>
 - How to Handle Bed Bugs in your Home (VCH)

Sincerely,

(Insert Facility director/Licensee name)
Facility Director

HOW TO HANDLE BED BUGS IN YOUR HOME

